



# VENTURA COUNTY SHERIFF'S OFFICE

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December 4, 2018

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**Subject:** 2018 Thomas Fire Emergency Response After-Action Review Report.

**Recommendation:**

It is recommended that your Board receive and file the attached 2018 Thomas Fire Emergency Response After-Action Review report.

**Fiscal/Mandates Impact:**

None. There are no additional County costs associated with this Board action.

**Discussion:**

The Thomas Fire Emergency Response After-Action Review (AAR) process began informally. Both spontaneous and scheduled debriefs took place frequently at the Incident Command Post (ICP) and the Emergency Operations Center (EOC) throughout the duration of the incident. The debriefs ensured that critical areas requiring improvements were implemented immediately.

The County's formal AAR process was initiated in March of 2018. The objective was to measure strengths and to identify potential areas for improvement that were observed during the response phase of the incident. This process included participation from over twenty-five organizations that attended seven functional AARs, internal organizational AARs and a comprehensive Operational Area (OA) AAR.

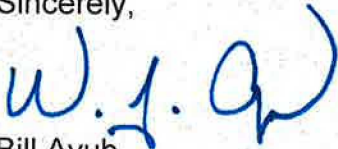
The After-Action Review report focuses on the following key functional areas and provides an improvement plan that will serve as a framework to enhance the outcome of future emergency management efforts. The key functional areas include: Operational Area Coordination, Incident Management, Public Information

and Emergency Notifications, Mass Care and Shelter and Mutual Assistance and Mutual Aid.

On November 1, 2018 the County's After-Action Review report was presented and opened for discussion to the Ventura County Emergency Planning Council (EPC). Following the presentation, the EPC voted unanimously to submit a copy of the report to your Board.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel.

Sincerely,

A handwritten signature in blue ink, appearing to read "W. J. Ayub", written over the printed name.

Bill Ayub  
Sheriff

Attachment:

Exhibit 1 – 2018 Thomas Fire Emergency Response After-Action Review Report